

Physical Environment Committee Minutes

December 17, 2014
8:15am – 9:15am
Lincoln Building Conference Room

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Ted Curtis & Harvey Sterns – Co-Conveners
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Deans – Vacant Zach Kisor Denise Montanari Ralph Morrone Bill Thelin USG – Vacant
ATTENDEES	Ted Curtis, Co-Convener Harvey Sterns, Chair/Co-Convener Ann Hassenpflug, Vice Chair Shelly Keller, Secretary Stewart Blessing Julie Hykes Chuck Kunsman Shawn Stevens
INVITED GUESTS	Ralph Morrone

Agenda topics

MINUTE APPROVAL

DISCUSSION	Approval of the 11/12/14 minutes was requested.
CONCLUSIONS	Chuck made a motion to approve the minutes and Ted seconded the motion all members in attendance were in favor.

MEETING ITEMS

General Discussion

- Old Business - motion to approve agenda, all members in attendance agreed.
- Ann asked for more information/updates from Jim Haskell regarding Central Hower classroom space. Ted will ask about unused classrooms in Central Hower.
 - (See attachment PEC - Classroom Utilization Report 1-2015) This attachment was emailed to all committee members on 1-7-15 after this meeting)
- Campus Clean up - Will ask Zach for a report at next meeting.
- It was asked when we will have a Dean's representative replacement, Shelly explained she had been in contact with Kim Havercamp and Kim had made the request to the Head of the Deans. Shelly will ask Kim to resubmit her request and ask for a new USG representative also.

- **Smoking/No Smoking** - E-Cigarettes discussion - no conclusive evidence on e-cigarettes. The general ban on smoking request did not go through. They need to provide more evidence. The UC Rec and Wellness Committee is going to come back after they review further. Process of it seems to be more of an issue rather than the ban. Initiative is from the Board of Regents. There is a concern of how it will be enforced. The 25 ft. rule from the building turns into 12 ft. etc. Many discussions and views, it seems as if everyone is trying to take this in one big chunk and figure it all at once.

- **UC Update - Harvey** - There is a committee of the Board of Trustees that is dealing with bylaws. Today many universities are moving to a UA/University Council type of governance, including all constituencies. Board considering current bylaws and will seek advice from this body and will have further discussion. They will submit any further changes to bylaws so that it is up to date. First reading, then one month layover and then it is adopted. Wondering if they will approve before the Commission comes to visit UA.
 - *Association of University Governance* – (SEE ATTACHMENT 12-17-14 BOT Strategic Issues Committee Review of UC Bylaws 12-8-14)
 - *Letter from President* (SEE ATTACHMENT 12-17-14 Association of Governing Boards - Report of the National Commission on College and University Board Governance)

- **Higher Learning Commission** - Last time this group was here they were very vocal about our governance on campus. Some groups expressed an interest of their voices not being heard.

- **Zook Hall - Ted** - Bids were 2.3 mil below all estimates and is now in the President's Hands. This comes from Capital Improvement Money, not auxiliaries or academic. Had an hour long discussion with Board on where money should go. President Scarborough will work with Board on this.

- **Psychology Archives** – Design currently underway and working with architect.
 - 2.5 mil towards construction and fees etc.
 - \$1 mil for operations.
 - Donor dictated gift structure.

- **Law Building** - met yesterday with the architects and then with the Dean and his group.
 - Will be receiving 5 mil from state. Other monies come from tuition and tuition increases.
 - First phase will be 14 mil for main/ground level and new addition to West Hall.
 - It is a very nice concept.
 - 21 mill total for whole project.

- **Energy Project** - going well - Solar Panels are producing electricity. Ralph can give more details at next meeting. Performance Based Energy Project moving well. LEDs in all parking lots etc. Better lighting = less costs.

- **President's Staff Mtg** - Harvey attended the last meeting. Discussion about deferred maintenance costs. \$308.5 million total. 40-60 mil he will direct towards budget. Just the beginning of the budget process. Budget is for FY 16. Ann advised in their division they currently are told their budget for this fiscal year is not complete. Monies are not available to them currently for that reason.

- **Freedom Trail Bike Path** - Ted talked with Executive Director with Metro Parks. Waiting for next meeting to be set up. This will touch the campus south of the Mill Street Bridge. Eventually will connect to the Tow Path Trail.

- **Cross Country Course** – completed - Located in Norton. MAC certified. This will be UA's home course. Equal distance to Main, Wayne and Medina Campuses. This course will allow us to host MAC and other invitational races. All costs to build course covered by Summit County Metro Parks.

- **Gifts for Auburn Science Center from Swagelok** – include new lobby, new corrosion labs, and exterior repairs to precast concrete and new roofing – costs from state funds.
- **College of Business Administration** - donations – This project gets real close to moving forward then something stops or slows it. Continuing to work towards revising plans which include coffee shop, auditorium, more offices, actual lobby and a new entry close to sidewalk near Broadway.
- **Bierce Library Energy Project and Garden** – Completed – This was known as The Big Dig. 250K repair for fountain repairs so it was decided while the work at the Library was going on we would make the fountain a garden.
- **President's Office** - Completed - 53K total costs. The president wrote a check for 50K. Cost to UA 3K.
- **President's Home** – Crews have been working all summer. Completing construction right now as we speak. The Scarborough Family is going to Texas for the holidays and will move in on the 29th. The house would be ready for them to move in tomorrow. Problem with house is there were 16 years of nothing being done/updated/remodeled. It needed to be presidential. This president will use this house for entertaining also. Before renovation the value of the house was 1.1 mil. These additions won't hurt, some value will be added. Two families will be living there as the President's in-laws are joining them. 13,900 gross sq. ft. 10,500 net usable sq. ft. Electrical needs and intercom system. Dr. Scarborough is highly allergic therefore we had to completely clean duct work and vents because of pets in the house when the Proenzas lived there. Board of Trustees paid for hotel for the the Scarboroughs while the house was being remodeled. 375K for the renovation 140K for interiors. Other funds used were not university funds.
- Book Club with Faculty - will eventually move to the President's Residence once renovations are complete.
- Will there be tours of the President's House? - They will do a lot of outdoor entertaining, not sure if they will have tours.
- **Classroom Survey** - time to send out survey again. Shelly was having trouble getting it out. The request to complete the survey needs to come from Provost. Ted and Harvey will ask the Provost and Shelly will send them the prior requests for their information. There was a motion made to request the Provost sends this survey out and all in favor agreed. Will try to have an update on Classroom Survey for Jan meeting. Expecting complaints rather than compliments. We might consider Sasaki's suggestion of an addition to Student Union, a wing coming from the west towards Ayer and Crouse.
- **Future Meeting Schedule** – Wednesdays from 8am to 9am.
 - Jan 21
 - Feb 18
 - March 18
 - April 22
 - May 13
 - June 17 – request for this date to be tentative
- Shelly moved to adjourn the meeting Shawn second the motion and all in attendance were in favor.

Next Meetings: (Please note meeting start time change to 8:00am)

- January 21, 2015 – 8:00am – 9:00am
- February 18, 2015 - 8:00am – 9:00am
- March 18, 2015 - 8:00am – 9:00am
- April 22, 2015 - 8:00am – 9:00am
- May 13, 2015 - 8:00am – 9:00am
- June 17, 2015 (tentative) - 8:00am – 9:00am